Meeting Minutes- Group one-Software Engineering

## Call to Order

Afari Jesse called to order the regular meeting of group one software engineering class at the Cs3 room on the 27th January 2017 at 10:00am

## Attendance

Afari Jesse (Group Leader)

Denzel Appiah (Secretary)

David Azika

Ada Favor

Emmanuel Boadi

## Agenda Items

1. Selecting the best and most feasible Project out of the suggested projects at the previous meeting
2. Discuss ideas for the system development
3. Discussion of plans to meet clients

## Action Items

1. After long minutes of discussion on the possible project. All members of group one came to the agreement that Jesse Afari’s suggestion of the bakery management system is the best project because it can be completed within the given time for project completion.
2. Ideas and plans of how the system should be developed were brought up during the meeting.
3. Emmanuel Boadi Suggested we visit the bakery to be sure this is what they really need.

### Adjournment

Afari Jesse adjourned the meeting at 11:30am

Minutes submitted by Appiah Denzel